

St. Botolph's Church, Lullingstone.



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Minutes of the Annual Vestry Meeting of St. Botolph's Church, Lullingstone held on Sunday 27th February 2011 at 12.00 noon following the Morning Service

Present : The Rector, Rev. Gary Owen (in the Chair) Guy Hart Dyke and Doreen Spence (Churchwardens) and 26 Parishioners.

- 1) Apologies: for absence: from 11 parishioners
- 2) Minutes of the last meeting held on 11th April 2010. The minutes were accepted as a true record to be signed by the Chairman.
- 3) Election of the Churchwardens. George Comer and Doreen Spence had been nominated by seconded by Jane Wills and by Brian Mason seconded by Peter Hill in writing and had also declared in writing that they were willing to stand. (Documents A and B attached) This written notification had been given to the Chairman before the meeting. There being no other nominations George and Doreen were declared duly elected. Warm thanks were offered to Guy Hart Dyke for his 27 years of service as Churchwarden and Doreen gave him a nicely bound journal as a token appreciation from the congregation

There being no other business the Chairman declare the Vestry Meeting Closed

Minutes of the Annual Parochial Church Meeting of St. Botolph's Church, Lullingstone held on Sunday 27th February 2011 immediately following the Vestry Meeting

Present : The Rector, Rev. Gary Owen (in the chair) George Comer and Doreen Spence as Churchwardens and 26 Parishioners

- 1). Apologies for Absence: as above
- .2. Minutes of the Annual Parochial Church Meeting held on 11th April 2010 were laid on the table and are attached to these minutes as Document A . . These were agreed as a true record to be signed by the Chairman.
3. Presentation of the Electoral Roll : Peter Hill, the Electoral Roll Officer, reported that the total number on the Electoral Roll was 41 the same as last year. One member had died, Mary Hart Dyke, one member had moved away Bettine Jefferson, and one person was found to have been incorrectly entered in the roll last year. These three had been replaced by James Barker, Richard Smith and Josephine Wadman (Copy of the Electoral Roll attached as Document B)

4. Presentation of the Annual Report of the PCC. The Annual Report for the year 2010 , was laid on the table and is attached to these Minutes as Document C. The report sets out in detail the activities and concerns of the PCC during the year. The report was accepted by the meeting nem con. The Rector commented that it had been a good year.

5. Report on the proceedings of the Deanery Synod. A copy of the minutes of the three meetings of the Synod held in 2010 were laid on the table and are attached to these minutes as Document D

It was proposed by Guy Hart Dyke and Seconded by Doreen Spence that this report be received . This proposal was passed unanimously.

6. Presentation of the Annual Accounts; The Annual Accounts, certified by the Independent Examiner, were laid on the table together with the Treasurer's Report and are attached to these minutes as Documents E / F. The Treasurer emphasised some of the points in his report but it was left to members to study the documents in detail. It was proposed by Guy Hart Dyke and seconded by Mary Hill that the accounts be approved. The proposal was passed unanimously.

It was proposed by Jane Wills and seconded by Guy Hart Dyke that warm thanks be extended to Brian Mason for all the splendid work he had done and continued to do as Treasurer, not only to the PCC of St. Botolph's but also as Treasurer to the Benefice. This proposal was passed unanimously.

7. Appointment of the Independent Examiner of the Accounts. The meeting was informed that Mr. Frank Rogers, was prepared to act again for the year 2011. It was proposed by Brian Mason and seconded by Peter Hill that he should be invited to do so. This was accepted unanimously. The Treasurer was asked to write to Mr. Rogers, thanking him for acting for 2010 and for being prepared to act for 2011.

8. Statement from the Trustees of the Three Churches Preservation Trust; Mr. Guy Hart Dyke, who is one of the Trustees, reported orally that the funds were being managed with probity and wisdom as in previous years but there had been little activity in the Trust in 2010.

. The Trust holds some £78,000 in assets - details are set out in a notice on the notice board in the porch of the church with a copy attached to these minutes. The Treasurer of the Trust has pointed out that because of the recession the interest accruing to the funds has been extremely low so that it is unlikely that the customary triennial grants can be made in the near future. The meeting was informed that the Secretary to the Trust was now Gerald Roome. This statement was accepted by the meeting.

9 Churchwardens' Report. This was read out by Doreen Spence and the text is attached to these minutes as Document H It was proposed by Mary Hill and seconded by Valerie Wells that a formal vote of thanks to the two Churchwardens should be passed for all the work that they put in to ensure the smooth running of the church and its services. This was duly done to acclamation

10. Election of the Deanery Synod Representatives; It has been laid down by the Diocese that there should be two representatives from each parish and there can be no adjustment for representing the Benefice as a whole as was suggested last year. Julia Cooper has act as Deanery Synod Representative for the last year these and served in this role with distinction. She has indicated that she does not feel able to serve in the coming year as she is so often away.

The Rector then asked for nominations/ volunteers to serve as Deanery Synod Representatives for the coming year. George Comer and Peter Hill eventually agreed to act. They were then proposed together by Guy Hart Dyke and seconded by Kas Pateman and appointed unanimously

11. Election of the Parish Church Council; The Rector pointed out that because the Electoral Roll was less than fifty we were entitled to elect only six members to the PCC but we could then coopt up to two additional, members . The Secretary reported that the current membership of the Council was as set out in the Agenda for the meeting. All current members had indicated that they were willing to stand. The Rector then suggested that since George Comer has now been elected as Churchwarden he is member of the PCC ex officio, and since Peter Hill had been appointed as Deanery Synod he also would be a member of the PCC. Brian Mason indicated that he was prepared to stand down to be subsequently co-opted as a member. Guy Hart Dyke indicated that he was prepared to continue to serve on the PCC so it was proposed by Joanne Comer and seconded by Valerie Wells that he should be included in the list of candidates. This left six members to be elected, namely :- Oscar Bayley, Tony Chapman, Julia Cooper, Guy Hart Dyke, , Kas Pateman, and Jane Wills . It was proposed by the Rector and seconded by Mary Hill that all six members listed should be elected en bloc. This proposal was passed unanimously. Again a formal vote of thanks to all the members of the PCC was proposed by Rachel Minney seconded by Barbara Sloper. and was passed unanimously.

12. The Rector's Report : This will be presented at the Annual General meeting of the Benefice Council on Tuesday 8th March 2011.

13. Any Other Business None

14. The Date of the next ACM The meeting proposed that the date should be fixed by the PCC when the date of the Benefice Council AGM for 2012 is known.

There being no other business the meeting ended at 12.50 p.m. with a time of quiet and The Grace.

Signed _____
Chairman